

Section 7. - Sample Provision Excerpt (Public Preview)

Order of Business. At all meetings of the shareholders, the following order of business shall be observed so far as consistent with the purposes of the meeting:

- 1.
- Call to order.
- Proof of notice of meeting.
- If necessary, the appointment of inspector(s) of election

ISSUE #1

Roll call presentation and examination of proxies.  
Reading of minutes of previous...

MARKUP #1 ->



MARKUP #1 · POTENTIAL ISSUE FOR REVIEW

BOARD & COUNSEL REVIEW

**Sec. 7. (p. 3): Potential Issue for Review: Uploaded documents do not include New York procedures for weekday examination of chronological receipts/expenditures and payment vouchers and delivery of an annual financial report - look for this language in other governing documents, standalone board policies/resolutions, Rules & Regulations, or amendments that were not included in this review (and confirm any applicable statutory threshold).**

**Statutory / Legal Reference: N.Y. Real Prop. Law § 339-w**

Statutory Comparison: Under N.Y. Real Prop. Law § 339-w, the Board or managing agent must keep detailed, accurate records in chronological order of the receipts and expenditures arising from the operation of the property, make such records and authorizing vouchers available for examination by any owner/shareholder at convenient hours of weekdays, and render a written annual report summarizing all receipts and...

**CURRENT WORDING IN DOCUMENT:**

Order of Business. At all meetings of the shareholders, the following order of business shall be observed so far as consistent with the purposes of the meeting: 1. Call to order. Proof of notice of meeting. If necessary, the appointment of inspector(s) of election. 4. Roll call presentation and examination of proxies. Reading of minutes of previous...

**SAMPLE DISCUSSION WORDING (FOR HOA ATTORNEY REVIEW):**

**First look for this language in other governing documents, standalone policies/resolutions, or amendments not included in this review. If not already addressed in another document (and if applicable to this community), incorporate: Pursuant to N.Y. Real Prop.**